

# Request for RSVP Handmade Items

*You will be contacted when your order is ready for pick-up*

Please PRINT Clearly

Agency/School: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Date of Request: \_\_\_\_\_

You can fax this form to **238-7931**, mail it to 517 N. Segoe Rd, Suite 300, Madison WI 53705 or email: [mschmelzer@rsvpdane.org](mailto:mschmelzer@rsvpdane.org)

ITEMS	QUANTITY	ITEMS	QUANTITY
Mittens - <i>indicate size**</i>		Baby Hats	
Scarves - <i>indicate size**</i>		Baby Booties	
Knit Hats - <i>indicate size**</i>		Baby/Toddler Sweaters	
Tote Bags -- Small (12"w x 9"d)		Baby Blankets	
Tote Bags -- Large (16"w x 14"d)		Small Teddy Bears	
Nap Pillows (~10" x 12")		Pillow Bears	
Quilts (~ single/full size)		Bean Bags	
Lap/Nap Quilts (36" x 36" to 36" x 42")		Stuffed Therapy Balls	
Afghans (knit/crochet; sizes vary)		Hospital Dolls	
Wheelchair Bags		Adult Shawls	
Walker Bags		Holiday Stockings	

*\*\*Please indicate toddler, child or adult sizes*

SPECIAL REQUEST ITEMS (description and quantity): \_\_\_\_\_

Please indicate date that items are needed: \_\_\_\_\_

Thank you for your request. Please contact Mary Schmelzer at 310-7280, or email [mschmelzer@rsvpdane.org](mailto:mschmelzer@rsvpdane.org), if you have any questions.